

# Albany Capital Center Outside AV Company Policy

The Albany Capital Center does have a formal agreement with the Local IATSE #14 to provide us with labor services for Stagehand Support, Truck Loading & Unloading and AV Techs. The cost will be added to the master bill unless otherwise noted:

- Operation of equipment during scheduled move-in/move out will require a min. 4 to 1 match. For every 4 AV employees, 1 union worker must be employed. Any under 4, no extra hands are required.
- If you have a truck/trailer that is 30ft+ or multiple trucks combined 30ft+, 4 union workers are required to assist.
- Any events requiring more than 10 stagehands- 1 steward will be added to the call.

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## **Additional Information:**

- **Power Needs**
  - For smaller events (5 drops or less)- \$75/drop
  - For bigger events (6+ drops)- Flat rate of \$500
- **Parking**
  - Any overnight parking needed for vans/trailers in our loading dock- \$100/night
- **Need a copy of your proof of liability insurance with Albany Capital Center as the additional insured**
- **Need a signed copy of our Standard Operating Procedure Form**

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## **\*Social Events (Weddings, Galas, etc.)**

- Labor Rules Apply as Stated Above
- **Power & Parking**- Flat Rate of \$400 (Includes Power Needed & Parking in Loading Dock)
- Insurance and Standard Operating Procedure Forms Apply As Stated Above