

**SPECIAL MEETING OF THE
ALBANY CONVENTION CENTER AUTHORITY
FRIDAY, SEPTEMBER 26, 2025
IMMEDIATELY FOLLOWING AUDIT & FINANCE COMMITTEE MEETING WHICH BEGINS @ 9:00 AM
ALBANY CAPITAL CENTER,
55 EAGLE ST., ALBANY, NY
PUBLIC ACCESS VIA AUDIO LINK:
<https://www.youtube.com/watch?v=taSZQE9OeLM>**

MEETING MINUTES

1. Call to order and roll call: Michele Vennard, Chair **9:35**

Present:

Michele Vennard, Board Chair	Jahkeen Hoke, Vice-Chair
Michael Hoffman, Treasurer	Sarah Reginelli, Secretary
Michael McLaughlin, Member	John McDonald, Member
Domonick Purnomo, Member	Joseph Bonilla, Member
Shannon Licygiewicz, ACC General Manager	Craig Liston, Legends Global
Laura Grippin, BST CPA	Robert Ryan, Esq. Harris, Beach, Murtha
Monica Kurzejeski, ACCA Executive Director	Evan Moore, ACES

Absent:

Todd Shapiro, Member	
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2. Business Reports:

- Treasurer's Report – Mike Hoffman, Treasurer, Laura Grippen BST/CFO
 - Review July and August 2025 Financials.
- Review the findings of the Audit & Finance Committee: Mike Hoffman Chair.
 - Resolution 19-25 Approve Albany Capital Center 2026 ASM Budget
 - Motion – Mr. McDonald
 - 2nd - Ms. Reginelli
 - Unanimously approved
 - Resolution 20-25 Approve ACCA 2026 Budget
 - Motion – Mr. Purnomo
 - 2nd – Mr. Hoke
 - Unanimously approved
 - Resolution 21-25 Approve Authority Budget Office (ABO) Budget Format Years 2026-2029
 - Motion – Ms. Reginelli
 - 2nd – Mr. McDonald
 - Unanimously approved
 - Resolution 22-25 Approve the Annual Audit Engagement Letter
 - Motion – Mr. McLaughlin
 - 2nd – Mr. Bonilla
 - Unanimously approved

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- Resolution 23-25 Approve Second Amendment to ASM Operating Agreement
 - Motion – Ms. Reginelli
 - 2nd- Mr. Purnomo
 - Unanimously approved

3. Other Business:

- Update on 126 State Street ACC Expansion
- Marketing and PR discussion – full audio of discussion available at the above link, but outcome of discussion is that a marketing and PR RFP will be issued mid-2026 for services.

4. Adjourn

- Motion – Mr. McLaughlin
- 2nd – Mr. Hoke
- Unanimously approved

Full audio of meeting is available at the above YouTube link.