



ALBANY
CONVENTION
CENTER
AUTHORITY

ALBANY CONVENTION CENTER AUTHORITY SPECIAL BOARD MEETING

WEDNESDAY, JULY 30, 2025, 10:00 AM

CAPITAL ROOM, ALBANY CAPITAL CENTER

55 EAGLE ST., ALBANY, NY

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AGENDA

1. Call to order and roll call

- a. Meeting called to order at 10:06 am

Present:

Michele Vennard, Board Chair	Jahkeen Hoke, Vice Chair - Virtual
Michael Hoffman, Treasurer	Sarah Reginelli, Secretary – Virtual
John T. McDonald, III (10:09 am)	Dominick Purnomo
Todd Shapiro	Joseph Bonilla
Laura Grippen, Accountant BST	Shannon Licygiewicz, General Manager ASM
Monica Kurzejeski, Executive Director	Robert Ryan, Esq. Harris, Beach, Murtha

Absent:

Michael McLaughlin	
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2. Resolution 16-2025 First Amendment to Lease Agreement for 126 State Street.

- a. Mr. Ryan reviewed the first amendment and changes associated with the document.
- i. Motion – Mr. Hoffman
 - ii. 2nd – Mr. Bonilla
 - iii. Approved unanimously

3. Resolution 17-2025 Authorizing Variable Rate Non-Revolver Draw Down Loan with Keybank National Association or Key Government Finance, Inc. for 126 State Street.
 - a. Mr. Ryan and Ms. Kurzejeski reviewed the term sheet with the board.
 - i. Motion – Mr. McDonald
 - ii. 2nd – Mr. Hoffman
 - iii. Approved unanimously
4. Resolution 18-25 approving Capital Streets Professional Services
 - a. Ms. Kurzejeski reviewed the reasoning for the resolution. Mr. Ryan expanded on the procurement requirements and the need for board approval.
 - i. Motion – Mr. Bonilla
 - ii. 2nd – Mr. Purnomo
 - iii. Approved unanimously
5. Adjourn:
 - a. Motion – Mr. McDonald
 - b. 2nd – Mr. Bonilla
 - c. Approved unanimously