



ALBANY  
CONVENTION  
CENTER  
AUTHORITY

ALBANY CONVENTION CENTER AUTHORITY QUARTERLY MEETING

WEDNESDAY, APRIL 30, 2025, 9:00 AM

CAPITAL ROOM, ALBANY CAPITAL CENTER

55 EAGLE ST., ALBANY, NY

PUBLIC ACCESS VIA AUDIO LINK:

[https://www.youtube.com/watch?v=qo\\_AspQMZWg](https://www.youtube.com/watch?v=qo_AspQMZWg)

**AGENDA**

1. Call to order and roll call. Call to order at 9:40 am

Present:

|                                  |                                |
|----------------------------------|--------------------------------|
| Michele Venard, Chair            | Jahkeen Hoke, Vice Chair       |
| Steven C. Lerner, Treasurer      | Sarah Reginelli, Secretary     |
| John McDonald, III               | Michael McLaughlin             |
| Dominic Purnomo                  | Michael Hoffman                |
| Shannon Licygiewicz, GM ASM      | Debby Goedeke, Discover Albany |
| Matt Potolski, Baker PR          | Brianna Leach, Baker PR        |
| Monica Kurzejeski, Exec Director | Robert J. Ryan, Esq.           |
| Laura Grippen, Accountant BST    |                                |

Absent:

Joseph Bonilla

2. Treasurer's Report: Ms. Grippen presents

- a. March 2025 Financials

- i. Statement of Financial Income and Expenses – review
- ii. Budget Vs. Actuals – review
  - Other Income – sponsorships and parking
  - Discussion of Hotel receipts

3. Approval of Draft minutes from:

- a. 3-28-25 Audit & Finance Committee meeting; (*possible action*)
- b. 3-28-25 Special Meeting-Audit (*possible action*)

- i. *Motion – Mr. McDonald*
  - ii. *2<sup>nd</sup> – Mr. Purnomo*
  - iii. *Motion carried unanimously*
- 4. Economic Impact Committee: Michele Vennard
  - a. Executive Summary FY 2025 Q-1 EI Impacts & Trends
  - b. ASM: ACC Sales & Marketing report Q-1 2025 and 2026
- 5. Other Business: Update of 126 State Street process
- 6. Legal Report: Robert Ryan
- 7. Executive Session:
  - a. motion to enter Executive Session – Mr. McDonald
  - b. 2<sup>nd</sup> - Ms. Reginelli
  - c. Motion approved  
No Action Taken during Executive Session
  - d. Motion to Adjourn executive session – Ms. Vennard
  - e. 2<sup>nd</sup> – Mr. McLaughlin
  - f. Motion approved
- 8. Adjourn:
  - a. Motion – Mr. McDonald
  - b. 2<sup>nd</sup> – Mr. McLaughlin
  - c. Motion approved