

**ALBANY CONVENTION CENTER AUTHORITY
GOVERNANCE COMMITTEE MEETING MINUTES
Albany Capital Center
Meeting #1 of 2022 January 27, 2022**

ATTENDEES

Present: Michele Vennard, ACCA Board Chair, Steven C. Lerner, ACCA Board Treasurer, Sarah Reginelli, Robert Ryan, Esq. Harris-Beach, Meredith Brinkman, BST/CFO, Jill Delaney President/CEO of Discover Albany, Jay Cloutier, Director of Sales Discover Albany, Ana Messina ACC Sales Manager ACCA Staff: Duncan Stewart

Via Zoom: Hon. John T. McDonald III RPH, Michael Skrebutenas, Vice-Chair, Michael Hoffman, Daniel C. Lynch, Shannon Licygiewicz, Albany Capital Center General Manager

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:06 AM by Committee Chair Michele Vennard, attendance was noted and that a quorum was present. Ms. Vennard then summarized the items before the committee and asked Mr. Ryan to proceed.

Mr. Ryan reviewed those business items before the ACCA Board in regular session today, including the re-statement of the Investment Policy and of the Property Disposition Guidelines.

Mr. Ryan confirmed that there were no changes to either the Investment Policy or the Property Disposition Guidelines in 2021 and as a result the ACCA Board will be asked to re-state the existing policy and guidelines.

Ms. Vennard noted that in accordance with Public Authority Law, the ACCA received evaluations from each of the Board members, the results were summarized and are being presented to the Board Members at this time. The completed form will be submitted by ACCA Staff to the ABO today, within the requirement to do so no later than 90 days from the end of the ACCA Fiscal Year.

As this is a confidential process, Ms. Vennard offered to discuss in confidence, any concerns that individual Board Members may have related to the evaluations, to better assure that all goals are being met and that if there are any issues, they are addressed.

OTHER BUSINESS:

Mr. Stewart confirmed the date for the JCOPE CETC refresher course to be administered by Robert Ryan of Harris-Beach, as Friday, 3-25-22, start time 2:00 PM. The course will be presented virtually using ZOOM, and it is asked that eligible members set aside 90 minutes to complete the course for certification,

No other business was discussed.

ADJOURN: *A motion to adjourn the Governance Committee meeting was made by Mr. Lerner, seconded by Ms. Reginelli; The motion carried unanimously*

The Committee meeting adjourned at 9:12 AM.

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