

**ALBANY CONVENTION CENTER AUTHORITY
AUDIT & FINANCE COMMITTEE MEETING MINUTES
Albany Capital Center
Meeting #1 of 2024: January 25, 2024**

Present:

Committee Chair and ACCA board Chair, Michele Vennard, ACCA Board Treasurer, Steven C. Lerner, Sarah Reginelli, ACCA Board Secretary, Dominick Purnomo, ACCA Board Member, Jahkeen Hoke, ACCA Board Member, Hon. John T. McDonald III RPH, ACCA Board Member.

Via Zoom:

Michael Hoffman, ACCA Board Member

Also present: Mark Opalka, BST, Shannon Licygiewicz, ASM GM, Jay Cloutier, Discover Albany, Jill Delaney, Discover Albany, Monica Kurzejewski, ACCA Staff, Robert Ryan, Harris Beach.

Absent:

Joseph Bonilla, ACCA Board Member

Call to order:

The meeting was called to order at 9:06 AM by Committee Chair Steven C. Lerner. A quorum was present. Mr. Lerner then summarized the items before the committee and asked Mr. Opalka to proceed.

2023 Audit Review:

Mr. Opalka reviewed for the Committee the progress to date with the 2023 Audit, describing the progress as steady and the process smooth. We have received the OPED update and are waiting for the GASB adjustments. ASM is working through their required portions. He indicated that it was about 75% complete.

At this time, the Audit process is on schedule, and it is anticipated to be completed on time for review by the Audit and Finance Committee as part of the ACCA Special Meeting Audit, 3-28-24.

Other Business:

No other business was conducted by the Audit & Finance Committee

Adjourn

A motion to adjourn was requested by the Chair and offered by Ms. Reginelli, seconded by Mr. Purnomo. The motion carried unanimously.

The meeting adjourned at 9:07 AM

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