

**ALBANY CONVENTION CENTER AUTHORITY
SPECIAL MEETING DRAFT MINUTES
ACCA Office
January 6, 2017**

ATTENDEES

Members: Gavin Donohue; Steve Lerner; Michele Vennard;
Michael Skrebutenas; Assemblymember McDonald; Brad Rosenstein; Megan Daly
Absent: George Penn; Sarah Reginelli
Others: Duncan Stewart, Al Sorrentino, Bob Ryan

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 4:35PM and a roll call was taken by Chairman Donohue.

BUSINESS REPORTS

- Chair Report –
- ACCA/Albany Capital Center Business – Staff/SMG (Doug McClaine)/Counsel

Mr. McClaine from SMG reviewed four recommendations for awards for board consideration. After discussion of each, Mr. Ryan, Esq. introduced a resolution for board adoption.

A motion was made by Mr. Rosenstein, seconded by Mr. Lerner awarding a request for proposal SMGACCA 001 – Tables and Chairs; unanimously adopted.

A motion was made by Mr. Rosenstein, seconded by Mr. Lerner awarding a request for proposal SMGACCA 002 – Staging; unanimously adopted.

A motion was made by Mr. Rosenstein, seconded by Mr. Lerner awarding a request for proposal SMGACCA 003 – Areal Lifts; unanimously adopted.

A motion was made by Mr. Skrebutenas, seconded by Ms. Vennard awarding a request for proposal SMGACCA 004 – Motorized Cleaning Machines; unanimously adopted.

OTHER BUSINESS – Mr. McClaine reviewed the proposal for Management System and Equipment for Wifi Distribution in the Albany Capital Center.

PUBLIC COMMENT PERIOD – No public comments

ADJOURN

A motion to adjourn was made by Mr. Lerner; seconded by Mr. Rosenstein; unanimously adopted.

**NEXT MEETING DATE & TIME:
JANUARY 27, 2017 (ANNUAL MEETING)
112 STATE STREET, ROOM 930**